Appendix 2

# 余振強紀念第二中學
# Yu Chun Keung Memorial College No.2

香港薄扶林置富徑一號

1 Chi Fu Close, Pokfulam, Hong Kong

Tel.: (852) 2551 8285                      Fax: (852) 2875 3867

Website: http//www.yck2.edu.hk            E-mail: office@yck2.edu.hk

27th July, 2022

Dear Parents/Guardians,

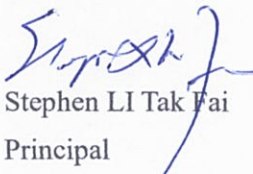## Promoting e-Learning with "Bring Your Own Device (BYOD) 2022-2023" (New students)

The Education Bureau has launched the Fourth Strategy on IT in Education in the 2015/16 school year. Our school has established full converage of WiFi in the campus to facilitate e-learning through the use of mobile computer devices. We have started implementing BYOD in Form 1 to Form 3 in 2018-19. Students use their own devices to participate in e-Learning and promote the efficiency of learning and teaching. We are having great success in using e-Learning in different subjects. Therefore, all junior form students in 2022-2023 are required to bring their own device for e-Learning. The basic requirement of the mobile device is Apple iPad 6th generation WiFi with at least 64GB internal storage.

In addition, the Quality Education Fund (QEF) has implemented the "Quality Education Fund e-Learning Funding Programme—Provision of Mobile Computer Devices and Internet Services Support" to subsidize needy primary and secondary students studying in public sector schools. School will provide an iPad to the beneficiaries of the Assistance Programme must fulfill the following requirements:

1. receiving **Comprehensive Social Security Assistance (CSSA)** from the Social Welfare Department, or
2. receiving **full grant** of the School Textbook Assistance Scheme from the Student Financial Office of the Working Family and Student Financial Assistance Agency, or
3. receiving **half grant** of the School Textbook Assistance Scheme from the Student Financial Office of the Working Family and Student Financial Assistance Agency.

All reply slip and document should hand in to the school office by 2/8/2022.

A school policy extract is included with this notice (see appendix). Should you have any inquiry, please do not hesitate to contact Mr. Leung, Chi Kit at 25518285.

Stephen LI Tak Fai

Principal

YCK2

| Renew; Enlighten; Succeed |

# < Reply Slip >

Date: _____

To Principal,

     I have received 2021/2022 School Circular No.66 about **Promoting e-Learning with "Bring Your Own Device (BYOD)" 2022 – 2023 (New students).**

| Please ✓ one box only | I am eligible for "Quality Education Fund e-Learning Funding Programme—Provision of Mobile Computer Devices and Internet Services Support" to borrow iPad from school.<br><br>I agree with providing student's personal data to the Education Bureau to check their application records. | Document submitted |
|---|---|---|
| | I am receiving Comprehensive Social Security Assistance (CSSA) from the Social Welfare Department | • This reply form<br>• Photocopy of the proof of CSSA. |
| | I have full grant of the School Textbook Assistance Scheme from the SFOWFSFAA | • This reply form<br>• Photocopy of the proof of full grant. |
| | I have half grant of the School Textbook Assistance Scheme from the SFOWFSFAA | • This reply form<br>• Photocopy of the proof of half grant. |

<div align="center">OR</div>

| | I am not eligible to I will buy iPad on my own. | • This reply form |
|---|---|---|

Student's Name: _____

Class (Number): _____ (    )

Parent's Signature: _____

Contact No: _____

## Yu Chun Keung Memorial College No. 2 Acceptable Use Policy
## Information, Communications and Technology (ICT) Systems

This document details the ways in which ICT facilities can and cannot be used in YCK2. It is relevant to students, staff and parents who own and maintain computers that students use at home. Whilst we aim to support the full use of the vast educational potential of new technologies we also have a responsibility to provide safeguards against risk, unacceptable material and activities.

This acceptable use policy (AUP) is provided to ensure that our technology resources and services are used in a manner appropriate to a school setting and in keeping with our ethos and values. This policy should be seen as operating within the overall influence of the YCK2 Code. As a member of the YCK2 community due consideration must be given at all times to the effect one's actions can have on other members of our community and the wider world, when using technology both at home and school.

At YCK2 we believe that students should be trusted to use digital technologies in a principled and productive way. It is up to each and every one in our community to work to ensure that we all uphold the general principles of the YCK2 Code when using ICT and the Internet. The general spirit of this policy is about giving everyone the opportunity to make productive decisions in the ways they decide to use digital technologies; we should all be fully engaged in the ongoing debate about what responsible digital citizenship means and how we can nurture it amongst all our community members.

## Essential agreement between school, student and parent/guardian

As a parent / legal guardian of a student at YCK2, I ...

- ... will read and am willing to abide by the YCK2's Acceptable Use Policy.
- ... grant permission for my son/daughter to access the Internet, and YCK2's computer systems.
- ... support YCK2's use of Internet content filtering as a protection from objectionable, or controversial material accessible via the Internet.
- ... will discuss this document with my child, and ensure they understand the importance of adhering to this policy and the YCK2 Code when using the Internet.

As a student at YCK2 I ...

- ... have read the school's Acceptable Use Policy, and I understand its rules and restrictions.
- ... agree to use my mobile devices for curriculum related tasks only when in lessons;
- ... agree to use the YCK2 computer system and Internet connection in accordance with the most current version of the School's Acceptable Use Policy and the YCK2 Code.

In order to assist students in learning to properly use Internet technology YCK2 will ...

- ... provide a reliable, high speed Internet connection that is protected by Internet filtering software.
- ... guide students to use the internet and the school's computer system safely, appropriately and responsibly.